



## Columbia Bible College

### Job Description – Game Day Staff/Minor Official

Specific jobs include: Concession, gate/ticket person, audio/visual camera operator, stat calling, score sheet, score clock, three ball, announcer

This game day staff position is focused on running Bearcat Men's and Women's Basketball and Volleyball games at CBC. These positions ensure that the facility runs well as we create an excellent experience for both Student Athletes and fans.

### Job Responsibilities:

**Concession:** the main duties of the concession person is to sell food and snacks to those attending the games. This person is also the first point of contact that attendees will see in the gym, so they will need to greet those entering Columbia Place.

**Gate/ticket person:** This person will man the doorway and ensure that those entering have paid. They will primarily connect with all of the attendees, and they need to be able to handle money well.

**Audio/visual camera operator:** This person will help set up cameras, facilitate the live stream, and upload files to the internet so that coaches can have copies. This person must continually watch the live stream and ensure that it is running smoothly.

**Score sheet:** This person will input rosters and fill in game information, points scored, timeouts etc. These people will ensure that captains and coaches have signed the scoresheets.

**Score clock:** This person will run the score clock and ensure that the schedules are followed. This person will keep track of score, timeouts, halftime, warmup etc.

**Three ball:** This is a volleyball position where two players distribute volleyballs to the team who is serving. This ensures that athletes do not need to look for the ball after the play as the three-ball people will always have a ball to throw to the server.

**Announcer:** This person will oversee pre-game announcements, warm-up music, timeout music, and pumping up the crowd.

**Experience:** knowledge about basketball and volleyball is an added bonus but is not required. Customer service is also an added bonus.

**Apply:** Interested students can apply for this position through the Student Employment Application on the [CBC website](#).