

# COLUMBIA BIBLE COLLEGE

## Job Description – Male Resident Leader



What would dorms be like without people who initiate fun community events, are a friendly welcoming presence, are a support for questions and challenges that come up, and invite and encourage men into a growing life of discipleship? Resident Leaders are the front-line providers of care and leadership in the dorms. They get to work with other RLs and the Residence Director for a great cause, making dorms a positive and memorable experience for everyone!

Resident Leaders (RLs) are crucial in helping to establish a community environment within the residences that is conducive to academic, spiritual, and social development. Shaping culture is one of the most important goals of Student Leaders, with an emphasis on dorm life for RLs. This is primarily done through leading weekly unit meetings and the building of intentional relationships with students under their care. The RL is to be a student who displays an authentic and growing relationship with Jesus and has a desire to support holistic growth in the lives of others. RLs play a vital role in assisting students to navigate their College experience at Columbia.

### **Resident Leaders are required to meet the following expectations:**

- The RL must be a mature, responsible student, who is respected within the CBC community.
- The RL is expected to uphold all CBC community standards.
- The RL is expected to have completed at least one year of academic studies at CBC.
- The RL is expected to have a 2.5 cumulative GPA.
- The RL is limited to 15 academic hours per semester not including leadership connection.
- The RL is limited to one extra-curricular commitment beyond their leadership role.

### **Compensation:**

- The RL will receive a \$2,000.<sup>00</sup> stipend for the academic year.
- The RL may be eligible to receive Service Practicum credit for their role.
- The RL has the opportunity to apply for a Resident Discount (applicable only to third and fourth year students; Awards are between \$1,000.<sup>00</sup> and \$1,500.<sup>00</sup>).

### **Job Responsibilities:**

#### **1. Cultural Formation**

- Create and cultivate a culture that encourages the holistic growth of residence students, including but not limited to spiritual formation and communal living skills.
- Lead weekly Unit Meetings that promote a safe place for connection among students.
- Facilitate and encourage an atmosphere conducive to study in the residences.
- Seek to promote a safe place for connection among students including.
- Share information pertaining to residence life as well as communicate, clarify, and uphold school policies to residence students in a consistent manner. Hold your fellow residence students accountable to the agreed upon standards and policies.
- Model healthy relationships, and a well-balanced life centred on Christ.

## **2. Pastoral Care:**

- Invite and encourage men into a life of discipleship and spiritual growth. This is done through your unique gifts as well as unit meetings, mentoring, accountability, and modeling a Godly life.
- Pursue intentional relationships with each student in your Unit.
- Walk alongside students within the limits of your training and abilities on academic, social and spiritual matters. When beyond the limits of your training and abilities, refer students in need of more in-depth assistance to the appropriate individual (RD, Dean of Students, or the Counselling Services Supervisor).
- Connect students with available resources on campus [Academic Support, Counselling Services, Residence Director].
- Be aware of the health and wellbeing of students in your Unit; report any concerns, extended illnesses, or absences from residence to your Residence Director (RD) as soon as possible.

## **3. Accountability and Support:**

### **The RL is responsible to:**

- Maintain a close working relationship with their respective RD.
- Attend weekly meetings with their RD for mentorship, accountability and encouragement (one-on-one and group).
- Assist the RD as requested in planning or facilitating residence programs.
- Maintain positive working relationships with fellow student leaders while at the same time recognizing that you are part of the larger Student development team.
- Address issues of cleanliness and damage within residences. Submit all maintenance issues by email to [facilities@columbiabc.edu](mailto:facilities@columbiabc.edu).
- Attend all Chapels and Dorm Fellowships.
- Assist in the setup, take down and facilitation of new student welcome and Orientation at the beginning of both the Fall and Winter Semesters.
- Be in full attendance at the Fall and Winter Leadership Retreats as well as all Leadership Connections.
- Commit to your own growth and discipleship.